

**Frederick County Consumer Cooperative  
Board of Directors Meeting  
February 27<sup>th</sup>, 2020  
Page 1 of 2**

**Board members present:** Megan Schneebaum, Annie Marshall, Stephanie Walker, Evan Rosenberg, Melanie Ahern, John Clarke, Sibylle Mangum, Bob Wolpert, John Beutler

**Board members absent:** N/A

**Staff members present:** Bob Thompson, Sarah Lebherz, Ashley Pilahome

The meeting was called to order at 6:02pm by Megan Schneebaum.

**Consent Agenda**

Consent agenda approved by all.

**Owner Comment Period**

No owners present.

**Electronic Monitoring: D3**

One comment mentioned that the board was partially compliant to the first question due to a specific situation, however, everything else is voted in compliance. John B. moves to accept, Melanie seconds, and all in favor.

**Expansion Update: pro forma and Capital Campaign**

\$1,554,000 currently! Another email blast with updated pictures to be going out and possibly one info session in March. Slowly trickling in but we are still receiving them!

Monthly update of project budget summary shows the Woodsboro Bank Construction Loan which we started to draw on last month, but now that the construction budget went up, we need to first kick in our cash. Right now, we are paying out of pocket now and then when we are squared away, we will start pulling from the loan. This also delays the interest on the loan. We drew a large amount from equipment since we finalized the quote on the major mechanicals – the refrigeration package is \$1 million itself. The exterior signage is finalized, and two large signs are going through the permit right now.

**Changes in check signer: add Killian Geeslin**

Stephanie moves to accept, John B. seconds, and all are in favor of Killian Geeslin being added as a check signer for the company.

**GM Monitoring: B9 – Expansion**

Because Bob is reporting every month on expansion, we need to decide how we move forward. Gary should have an updated schedule by the end of tomorrow. Sarah will post to the site as soon as she receives it. Annie moves to accept, Evan seconds, and all are in favor.

**Recycling at The Common Market**

Mom's announced that they are no longer accepting a variety of items through teracycle – we have continued to take these items.

**Earth Fare & Lucky's**

In the first week so February 2020, both Earth Fare and Lucky's closed their doors.

**Finalize and Approve 3-year plan**

John B. moves for acceptance, Bob W. seconds, and all are in favor.

**Policy Evaluation: D6 BOD Committee Principles**

We are comparing B6 to the CBLD template principle and opening it up to discussion on how we feel the current D6 meets our needs. Are there any changes or anything appealing about C7 that we should adopt? Stephanie likes point 3 from C7 – currently there are no reviews of the committees. Evan will figure out how to incorporate 3 without 3a into D6 3. Evan will update the new wording, and next meeting, we will vote on the final copy of it. Next month, another policy will be decided on to overlook.

**Treasurer proposes BOD 19-20 Budget**

Looking at raising the dinner vouchers from \$15 to \$20. Stephanie would like to open this conversation up because she believes our budget should go down. Stephanie recommends keeping the dinner vouchers at \$15 and cut the training back. CCMA is a large expense and given expansion, Stephanie proposes that we cap the CCMA travel to 4 people. Megan would suggest 5 people. Stephanie will update the CCMA training budget to 5 individuals and the budget dinner back to \$15. The updated budget will be re-presented and sent out.

**Odds & Ends**

- Lovettsville Co-op Annual Meeting – Annie and Megan went with Sarah – Sarah spoke there.
- Board Bio Page – under revision – in about 1 week there will be some new questions so we can update our Bios on the website
- Calendar changes: April 23<sup>rd</sup> meeting is being moved to April 16<sup>th</sup>. June's board meeting will be moved to June 11<sup>th</sup>. Evan will update the calendar and send it out.
  - Evan will be moving soon, and John Clarke has expressed interest in the Secretary Role
  - Every month we would like Facebook post for a reminder for the board meeting.
  - Ledil is going into the old Kmart place.
  - The Pollinators – Fox Haven will be hosting this file on August 15<sup>th</sup> from 4:30pm-6:30pm. The Common Market looking at providing a sponsorship to them.
  - Voter Registration – John will check to see what is going on and see who we can host here.
  - Annie would like to know what the policy is regarding going to classes for the Board Members.
- Follow up work/next steps

Meeting adjourned at 8:12pm by Megan.