

**Frederick County Consumer Cooperative
Board of Directors Meeting
December 18, 2018
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Board members present: Annie Marshall, Megan Schneebaum, John Beutler, Sasha Crum, Sibylle Mangum, Evan Rosenberg

Board members absent: Lisa Williams, David Cloutier, Stephanie Walker

Staff members present: Bob Thompson, Sarah Lebherz

The meeting was called to order at 5:58pm by Megan Schneebaum, Board President. A quorum was present.

Consent Agenda

The Consent Agenda was approved; Annie moved to accept the agenda as prepared, Evan seconded, and it was unanimously approved.

Electronic Monitoring

John moved to accept the electronic monitoring as presented, Annie seconded, and it was unanimously approved.

GM Monitoring – B9 Expansion

Proposed new site plans continue. Currently, it is being explored if the building structure of the former Safeway site on 7th Street could support the installation of solar panels.

Cost negotiations and plan adjustments with the architect and contractor continue.

Bob discussed a candidate for the campaign manager position to lead the drive for preferred shares. Our CBLD consultants on the project, Ben Sandell, will interview the candidate to ensure a positive fit for the role. Separately, a lawyer has been engaged to propose a model for preferred shares that is in accordance with Maryland law.

Bob and Sarah have been in conversation with state legislators regarding the positive effect certain liquor licenses could have on business in Frederick County. The Frederick County Liquor Board will provide state legislators its final proposal for new legislation on January 19th.

Expansion Update & Vote on Security Deposit

John moved to make the initial \$50,000 deposit to Safeway permanent, and to further permanently invest \$150,000 towards the former Safeway site on 7th Street, which temporarily seats the Common Market as the sole contender for site negotiations. Sasha seconded, and it was unanimously approved.

The completed appraisal is expected shortly, which will allow progress regarding the completion of financing negotiations.

Were settlement on this site to occur, it would happen February 2019.

Draft 3-Year Strategic Plan

Technical issues occurred during the plan presentation, so it was tabled to next meeting.

2018 Board Calendar Review

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John presented the draft of the 2019 board calendar.

Odds & Ends

- **January meeting** – The January meeting date changed from 1/24 to 1/17. Those who cannot attend the meeting may provide communication via email.
- **Board dinner** – The 2019 board dinner will occur at the Wine Kitchen after the February board meeting on 2/28. One guest each is invited.
- **Check Signing Change** – Annie moved to remove Sasha as a check signer and to install Max Smith as the company's third check signer. Evan seconded, and it was unanimously approved. Sasha recused herself from the vote.
- **Feb. meetings** – The board will meet on Feb. 13th and Feb. 28th.
- **MAFCA** – The next MAFCA meeting will tentatively be held at Mariposa in Philly in early April. The following meeting will occur in June or July, which may be hosted by the Common Market.

At 7:13pm, Annie motioned to adjourn.

Minutes were taken by Sasha Crum.