

**Frederick County Consumer Cooperative  
Board of Directors Meeting  
January 25, 2018  
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**Board members present:** Lisa Williams, Annie Marshall, John Beutler, Sasha Crum, Jim Hanna, Sibylle Mangum, Kate Moss, Elina Myers, Megan Schneebaum

**Staff members present:** Bob Thompson

The meeting was called to order at 5:59pm by Lisa Williams, Board President. A quorum was present.

**Consent Agenda**

The Consent Agenda, including refund requests from owners 7482, 5918, 6985, 6699, 4861, 5826, 6683, was approved.

Two additional refunds for owners 6678 and 3757 were added. Sasha moved, Annie seconded, and it was unanimously approved.

**Owner Comment Period**

Owner Grady O'Rear proposed increasing owner and greater-community engagement by encouraging participation in Board task forces regarding community advocacy issues.

Two new owners attended to observe Board proceedings.

**Electronic Monitoring – C3 Delegation to GM; D6 BOD Committee Principles**

Due to a technical issue, this monitoring survey will be conducted again and reviewed next meeting.

**GM Monitoring – B3 Financial Condition; B4 Asset Protection**

B3 Financial Condition – Bob presented report B3 to the Board. The coop's financial condition and performance is in compliance with designated targets. Annie moved to accept the report as presented. Jim seconded, and it was unanimously approved.

B4 Asset Protection – Bob presented report B4 to the Board. Partial compliance was reported, and an account for this was provided to the Board. Lisa moved to accept the report, John seconded, and it was unanimously approved.

**HR Audit Results & Expansion Update**

The results of a recent HR audit and proposed goals were presented to the Board.

An update regarding expansion options and their respective timelines were also provided.

**3-Year Plan Finalization**

The plan was further discussed and reviewed, and then finalized. John moved to accept the 3-year plan as revised, Jim seconded, and it was unanimously approved.

**2018 Board Calendar Review**

The Board's calendar for the year was reviewed. Jim moved to approve the calendar as presented, Lisa seconded, and it was unanimously approved.

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**Board Secretary Election**

A vote was held for the Board Secretary position. Kate Moss was elected to the office.

**Odds & Ends**

Upcoming events were reviewed and discussed.

Lisa motioned to adjourn at 7:11pm.

Notes taken by Sasha Crum.